STORAGE IN THE KITCHEN (FORM 4)

Talking about activities in the kitchen easily leads to a discussion of your client's storage needs. The number of items to be stored in the kitchen and the volume of space needed for storage can be a major issue in a kitchen design—perhaps the reason for a new kitchen! What does your client want to store in the kitchen? Where will the client use the different items? How frequently does he or she use each item? These are some examples of information that are useful to you, the designer, for planning kitchen storage.

A storage inventory checklist helps to determine your client's storage needs. Form 4: Kitchen Storage Inventory is a storage inventory your client can complete at home. It contains lists of 551 items in 16 different categories:

- Small electric appliances
- Food storage
- Preparation items
- Small utensils
- Pots and pans
- Baking ware
- · Glasses and drinking items
- Dishes
- · Serving pieces
- Flatware
- Linens
- Storage containers
- Cleaning supplies and tools
- Bulk storage
- Management/home office
- Miscellaneous

The items in this storage inventory are taken from the Virginia Tech Kitchen Storage Research Project (see Chapter 1), and represent those found in at least 25 percent of the 87 kitchens studied in this project. For each item on the storage inventory, there is space to indicate the number stored, the frequency of use, and the type of storage location preferred. Additional space is provided in each category to list other items.

The Form 4 inventory is detailed but is designed for ease of use. The fact that so many common kitchen items are already listed on the inventory saves your client time. This checklist will be helpful in the design process, so encourage your client to be thorough in completing it. As with the activity checklist, it is helpful if the client has completed this inventory in advance of the interview.

Compare Form 3: Checklist for Kitchen Activities with Form 4: Kitchen Storage Inventory. Are supplies needed for an activity that is not included on the storage inventory? Or do some of the storage items suggest activities that are not included on the checklist? If necessary, go back to the client for clarification.

Form 4: Kitchen Storage Inventory [Client Checklist]

Instructions: This inventory is divided into sections representing categories of items typically stored in kitchen cabinets and pantries. Many of the typical items found in kitchens are already listed. Check those items you want to store in the kitchen. Add any additional items needed. Complete the form, indicating how many of each item you have, how frequently you use it, and the type of storage you would like in your new kitchen. Blank lines are included for items you have that are not listed. A space for notes is at the end of each section. Include information about special size or space requirements, items that need to be stored away from children, or other important details.

		How	Frequ	ency of Use			Туре	of Storage		
✓	Item to Store	Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe
	Blender									
	Can opener									
	Chopper/blender (handheld)									
	Coffee grinder									
	Coffee maker, drip									
	Slow cooker									
	Food processor									
	Food processor blades									
	Fry pan or skillet									
	Juicer									
	Knife									
	Mixer, free standing									
	Mixer, hand									
	Pancake/griddle									
	Television									
	Toaster									
	Waffle iron									
	Additional items:									

Notes:

(continued)

			Frequ	ency of Use			Туре	of Storage		
✓	Item to Store	How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe
	Alcohol/liquors									
	Baking supplies, bottles									
	Baking supplies, boxes									
	Baking supplies, cans									
	Beers/soft drinks/water, bottles									
	Beers/soft drinks/water, cans									
	Beers/soft drinks/water, large bottles/cans									
	Beers/soft drinks/water, small bottles/pouches/boxes									
	Bread/bagels/rolls/muffins									
	Bread, packages									
	Bread, loaf									
	Canned foods, small									
	Canned foods, medium									
	Canned foods, large									
	Cereal boxes, small									
	Cereal boxes, medium									
	Cereal boxes, large									
	Flours/meals, bag									
	Flour/meals, box									
	Food in bags, small									
	Food in bags, medium									
	Food in bags, large									
	Food in canisters, small									
	Food in canisters, medium									
	Food in canisters, large									
	Food in jars, small									
	Food in jars, medium									

			Frequ	ency of Use			Туре	of Storage		
/	Item to Store	How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe
	Food in jars, large									
	Food in bottles, small									
	Food in bottles, large									
	Packaged drink mixes									
	Prepared/boxed mixes, small									
	Prepared/boxed mixes, large									
	Produce, fruit									
	Produce, vegetables									
	Ready-to-eat boxed foods, small									
	Ready-to-eat boxed foods, medium									
	Ready-to-eat boxed foods, large									
	Rice/grains, bag, small									
	Rice/grains, bag, large									
	Rice/grains, box									
	Spices/seasonings/herbs, bottles									
	Spices/seasonings/herbs, cans									
	Spices/seasonings/herbs, packages/boxes									
	Sugars, bag									
	Sugars, box									
	Wine									
	Additional items:									

(continued)

		How	Frequ	ency of Use			Туре	of Storage		
✓	Item to Store	Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe
	Baking/roasting bags									
	Bread board									
	Colander, small									
	Colander, medium									
	Colander, large									
	Cutting board, small									
	Cutting board, large									
	Measuring cup, 1 cup (wet)									
	Measuring cup, 2 cup (wet)									
	Measuring cup, 4 cup (wet)									
	Measuring cups, set (dry)									
	Measuring spoon set									
	Mixing bowl, small									
	Mixing bowl, medium									
	Mixing bowl, large									
	Mixing bowl, extra large									
	Molds									
	Muffin pan liners (pkgs.)									
	Salad spinner									
	Scale									
	Sifter									
	Storage canister, small									
	Storage canister, medium									
	Storage canister, large									
	Additional items:									

			Frequ	ency of Use			Type	of Storage		
✓	Item to Store	How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe
	Apple corer									
	Baster									
	Basting brush									
	Beater (flat rotary)									
	Bottle opener									
	Brush, soft (bottle)									
	Brush, stiff (vegetable)									
	Brushes									
	Can opener (handheld)									
	Cookie cutter									
	Fork (cooking)									
	Funnel									
	Garlic press									
	Grater/shredder									
	Ice cream scoop									
	Juicer (hand)									
	Knife block									
	Knife sharpener									
	Knife, bread									
	Knife, butcher									
	Knife, cake									
	Knife, carving									
	Knife, grapefruit									
	Knife, large									
	Knife, paring									
	Lemon zester									
	Mallet									
	Melon ball cutter									
	Mixing spoon (large)									

		How	Frequ	ency of Use			Туре	of Storage		
/	Item to Store	Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe
	Pancake turner									
	Pasta server									
	Pizza wheel (cutter)									
	Potato masher									
	Rolling pin									
	Scissors (poultry)									
	Skewers									
	Slicer									
	Spatula/scraper									
	Spoon (wooden)									
	Strainer/sieve, small									
	Strainer/sieve, medium									
	Strainer/sieve, large									
	Thermometer, meat									
	Timer									
	Tongs									
	Wine bottle opener									
	Wire whip/whisk									
	Additional items:									

			Frequ	ency of Use			Туре	of Storage		
✓	Item to Store	How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe
	Double boiler insert									
	Dutch oven lid									
	Dutch oven/stew kettle									
	Griddle									
	Sauce pan, extra small									
	Sauce pan, small									
	Sauce pan, medium									
	Sauce pan, large									
	Sauce pan, extra large									
	Sauce pan lid, extra small									
	Sauce pan lid, small									
	Sauce pan lid, medium									
	Sauce pan lid, large									
	Sauce pan lid, extra large									
	Skillet/frying pan, small									
	Skillet/frying pan, medium									
	Skillet/frying pan, large									
	Spoon rest									
	Steamer, insert									
	Stock pot/pasta pot									
	Stock pot/pasta pot, lid									
	Tea ball									
	Tea kettle									
	Tea strainer									
	Additional items:									

	king Ware		Frequ	ency of Use			Туре	of Storage		
✓	Item to Store	How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe
	Baking stone									
	Broiler pan									
	Cake pan, angel food									
	Cake pan, bundt									
	Cake pan, rectangle									
	Cake pan, round									
	Cake pan, square									
	Cake rack									
	Casserole dish w/ lid, small									
	Casserole dish w/ lid, medium									
	Casserole dish w/ lid, large									
	Casserole dish w/o lid, small									
	Casserole dish w/o lid, medium									
	Casserole dish w/o lid, large									
	Cookie sheet									
	Custard cups/ramekins									
	Loaf pan, small									
	Loaf pan, large									
	Muffin pan, mini									
	Muffin pan, six									
	Muffin pan, twelve									
	Pie plate									
	Pizza pan									
	Potholder, flat									
	Potholder, mitt									
	Quiche pan									
	Roasting pan w/ lid, medium	1								
	Roasting pan w/ lid, large									
	Roasting pan w/o lid, medium									
	Roasting pan w/o lid, large									
	Roasting rack									

Bal	king Ware, continued									
		How	Frequ	ency of Use			Туре	of Storage		
✓	Item to Store	Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe)
	Spring form pan									
	Additional items:									

Gla	asses									
			Frequ	ency of Use			Туре	of Storage		
✓	Item to Store	How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe)
	Canned beverage insulator									
	Cups, stadium (plastic)									
	Glasses, juice									
	Glasses, highball									
	Glasses, iced beverage									
	Glasses, shot									
	Glasses, stemmed, Champagne									
	Glasses, stemmed, wine (small)									
	Glasses, stemmed, wine (large)									
	Glasses, water tumbler (plastic/glass)									
	Mugs, beer									
	Mugs, coffee/tea									
	Additional items:									

			Frequ	ency of Use			Type	of Storage		
/	Item to Store	How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe
	Bowls, individual salad									
	Bowls, large cereal									
	Bowls, small cereal									
	Bowls, soup (w/o lid)									
	Plates, bread and butter									
	Plates, dessert/salad									
	Plates, dinner									
	Plates, luncheon									
	Plates, saucers									
	Coffee/tea cups									
	Additional items:									

			Frequ	ency of Use			Туре	of Storage		<u> </u>
✓	Item to Store	How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe)
	Basket (wicker), small									
	Basket (wicker), medium									
	Basket (wicker), large									
	Bowl (serving), small									
	Bowl (serving), medium									
	Bowl (serving), large									
	Butter dish, w/ lid									
	Cake plate									
	Cheese board									
	Chip and dip plate									
	Coffee carafe/pot									
	Condiment dish									
	Creamer									
	Hot plate/trivet									
	Ice bucket									
	Pasta bowl									
	Pitcher, small									
	Pitcher, large									
	Platter, small									
	Platter, large									
	Salt and pepper shakers									
	Serving tray									
	Sugar bowl									
	Additional items:									

	Item to Store	D	Frequency of Use		Type of Storage						
/		How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe	
	Forks, dinner										
	Forks, salad										
	Forks, serving										
	Knives, butter										
	Knives, cheese										
	Knives, dinner										
	Knives, steak										
	Spoons, condiment										
	Spoons, iced tea										
	Spoons, serving/table										
	Spoons, soup										
	Spoons, sugar										
	Spoons, tablespoon										
	Spoons, teaspoon										
	Butter knife/spreader										
	Cake/pie server										
	Cheese spreader										
	Chop sticks										
	Corn holders										
	Gravy ladle										
	Ice tongs										
	Salad serving set										
	Additional items:										

Lin	ens										
	Item to Store	How Many?	Frequency of Use		Type of Storage						
✓			Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe)	
	Apron										
	Cloth napkins										
	Dish cloths										
	Dish towels										
	Hand towels										
	Placemats										
	Additional items:										

✓	Item to Store	How	Frequency of Use		Type of Storage						
		Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe)	
	Aluminum foil										
	Freezer paper										
	Plastic container lids, small										
	Plastic container lids, medium										
	Plastic container lids, large										
	Plastic containers, small										
	Plastic containers, medium										
	Plastic containers, large										
	Plastic storage bags (pkgs.), small										
	Plastic storage bags (pkgs.), large										
	Plastic wrap										
	Spice rack										
	Wax paper										
	Additional items:										

	Item to Store		Frequ	ency of Use	Type of Storage						
/		How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe)	
	Brushes, small										
	Cleaning supplies, bottles										
	Cleaning supplies, boxes										
	Cleaning supplies, cans										
	Dish cloth, in use										
	Dish drainer										
	Dish towel, in use										
	Dust pan										
	Paper towel holder										
	Paper towel, in use										
	Pot scrubber holder										
	Pot scrubber										
	Rubber gloves										
	Sink strainer										
	Sponge										
	Trash can										
	Additional items:										

Bu	lk Storage											
	Item to Store	How Many?	Frequency of Use		Type of Storage							
✓			Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe)		
	Coffee filters (pkg.)											
	Napkins, paper (pkgs.)											
	Paper lunch bags (pkgs.)											
	Paper towels, rolls not in use											
	Plastic/paper cups (pkgs.)											
	Plastic/paper, plates (pkgs.)											
	Plastic/paper, utensils (pkgs.)											
	Trash bags, plastic (pkgs.)											
	Additional items:											

Ma	nagement/Home Office											
	Item to Store	How	Frequency of Use		Type of Storage							
✓		Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe)		
	Calculator											
	Cook book											
	Mail/bills											
	Miscellaneous "junk" drawer											
	Note pad											
	Pencil/pen											
	Recipe file box											
	Scissors											
	Stapler											
	Tape/tape dispenser											
	Telephone											
	Telephone directory											
	Additional items:											

	Item to Store	.	Frequency of Use		Type of Storage						
/		How Many?	Often	Sometimes	Wall Cabinet	Base Cabinet	Drawer	Pantry/Tall Cabinet	Counter Top	Other (describe)	
	Batteries										
	Candle holder										
	Candles, birthday										
	Decorative item										
	Fire extinguisher										
	Flashlight										
	Hand soap dispenser										
	Lotion										
	Matches (box)										
	Medications and/or vitamins, bottles										
	Medications and/or vitamins, boxes										
	Nut cracker										
	Plant										
	Straws (pkgs.)										
	Thermos bottle										
	Toothpicks (box)										
	Vase, small										
	Vase, large										
	Additional items:										